

HUNDRED YEARS GALLERY

“As it stands: Unrefined, muted, abandoned”

HOW TO APPLY

GENERAL GUIDELINES

To apply for the Open Call, first make a **payment of £18.00** via Paypal, or a bank transfer to the Gallery`s Bank Account.

Second download the **Application Form** from the Open Call page on the Gallery`s website and complete it including in it *your personal details, your art work details and your receipt for payment (if you pay by Paypal)*

Finally send an email to **info@hundredyearsgallery.com** together with the completed application form, five examples of your work or web links and *an Invoice of Payment (if you pay by Bank Transfer)*.

STEP-BY-STEP APPLICATION PROCESS:

1- PAYMENT

BY PAY PAL

- 1- Go to the Gallery`s website page called “Open Call”.
- 2- Click on the “Paypal” link.
- 3- Pay the submission fee of £18.00.
- 4- Copy or save your payment **receipt number**.

or BY BANK TRANSFER

- 1- Make a bank transfer of £18.00 to:

*Barclays
Hundred Years Gallery Limited
20-32-06
63159620*

2 - APPLICATION FORM

1 - Download the Application Form from the page called "Open Call" on the Gallery's website.

2 - Complete the application form using Word Office. Include in it your **personal details**, your **art work details** and the payment **receipt number** (Paypal), on the required fields (Green colour)

3 – Your Personal details should include: **Name, Surname, E-mail and Website or Blog and phone number**

3 - Your art work details should include (where applicable):
Title_ media_ dimensions_ year_ price. (Maximum 5 works)

3 - E-MAIL THE GALLERY

1 - Compose an email addressed to *info@hundredyearsgallery.com* including your **completed application form** and a maximum of **5 images** of one or more works.

If you have paid by bank transfer please include an invoice of payment as an attachment.

2- When attaching your files please number them in order from 1 to 5 to match the listing on the Application Form. The attachments should be named as follows:

Your Name_Your Surname_Work title_ media_ dimensions_ year
i.e. John_Grey_Untitled _01_Paint on board_70 x 100 cm_2015

FILE FORMATS

The following File formats will be accepted:

- **Images:** JPEG files. (4MB per file maximum, 2MB minimum). (1400px x 1400px minimum pixel resolution per image)

- **Links:** To Websites, blogs, and video channels such as Youtube, Vimeo, etc. Please make sure to include the correct password if access is private.